

Patient Participation Group Meeting Minutes Tuesday 25th October 2016

Attendees (PPG): Paddy Cribb(PC), Frank Clement-Lorford(FCL), Jackie Mallery(JM), Judi Pollard(JP), Jill Corpes(JC) Alan Dillon(AD), Val Dillon(VD), Moira Newman(MN).


Attendees (Practice): Sarah Boltwood (SB) Practice Administrator.

Apologies: Diane Martin, Christine Endacott-Palmer.

Resigned: N/A

Introductions: FCL welcomed everyone to the meeting and thanked them for coming. FCL gave apologies for those that could not attend.

Action Items	Outcome	Who to Action
1. Approval of minutes from 20 th September 2016 meeting.	<p>JP raised a point about a Diabetic Educational Event that she had attended which was organised by a PPG from another CCG. JP said that other CCGs put money into these groups for education and asked why Guildford & Waverley do not provide any funds. JP said that she was meant to be attending another meeting on 3rd October and intended to raise this point at the meeting to enquire about how the funding works. Unfortunately she was unable to attend the meeting on the 3rd October so this action is still on-going.</p> <p>JM raised a question about the upcoming Practice Annual Survey, JM would like a question included to ask if patients would prefer to see a male or female GP.</p> <p>The rest of the minutes from the previous meeting were approved.</p>	<p>JP</p> <p>FCL/IG</p>

<p>2. Feedback on the Surrey Health Watch Event, “Community Cash Fund Recipients” by Jackie Mallery and Judi Pollard.</p>	<p>Jackie Mallery and Judi Pollard were invited to this event to represent the Fairland’s Patient Participation Group (PPG). The event was for the successful applicants that received funds from the Community Cash Fund. Fairland’s PPG were awarded the funds to cover costs of “The Living Well with Dementia” event that they organised in April 2016. The funds were specifically for the Dementia day video which is available to watch on U-tube. There were 15 applicants for funds and Fairland’s PPG were 1 of 7 that were successful. The film was shown at the event and then JM and JP were awarded a certificate which has been given to the surgery to display in reception.</p> <p>As winners of this fund The Fairland’s PPG are allowed to apply for further funds in a years’ time for future projects they may wish to organise.</p> <p>Attached is the email JP received from Surrey Healthwatch thanking them for attending.</p> <div style="text-align: center;">  Surrey Healthwatch0811201 </div>	
<p>3. Report by Paddy Cribb on “Coping with Minor Illness Event”</p>	<p>PC thanked all team members on the sub-committee for this event and included thanks to Kim Welling, Sarah Boltwood and Isata Green from Fairland’s surgery for the support they have given for their help.</p> <p>Content of posters were agreed with Isata. These have now been printed and displayed at Normandy and Fairland’s reception as well as community magazines, notice boards on Fairland’s estate, around Normandy, in Crossways magazine, Fairland’s surgery website and a message has been put on the digital screen at Fairland’s reception.</p> <p>PC thanked MN and JM for putting the posters up.</p>	

	<p>Sarah Boltwood will collate any information from people interested in standing for any position within the PPG, it was suggested and agreed that if anybody stands for the position of Chair they would also have to attend PPG meetings held by Guildford & Waverley CCG.</p> <p>Next Sub-committee meeting is on 14th November @ 3pm. Nominations for the PPG will need to be received by then.</p>	
4. AOB	Nothing to report	
5. Date of Next PPG Meeting	Tuesday 29 th November 2016 3-4.30pm @ Fairland's Medical Centre.	

Programme of Events

Minor Illness Sub-committee Meeting – Monday 14th November 2016

Minor Illness Education Event – Wednesday 16th November 2016 6-7.30pm @ Fairland's Medical Centre.

Patient Participation Group Meeting – Tuesday 29th November 2016 3-4.30pm @ Fairland's Medical Centre.